

Dispatching Flights

- Scheduled Flights
- Charter Flights

Scheduled Flights

We have over **3000+** scheduled flights for our pilots to choose from, visit **Dispatch Center** and click on **Find Scheduled Flights**.

Note: you can only depart from your current virtual location, you can click on your current **ICAO** location to show flights departing from it.

To select a flight you click on the **Flight No.** of the route you wish to take

Search Routes

Search for scheduled flights by their ICAO or from your current location.

Departure ICAO

Arrival ICAO

View flights from your current location:

[KMEM](#)

Scheduled Flights

Show

50

entries

Flight No.	Departure ICAO	Arrival ICAO	Duration
<div><div></div><div>4395a</div></div>	<div><div></div><div>KEWR</div></div>	<div><div></div><div>KLGA</div></div>	<div><div></div><div>00:00</div></div>
<div><div></div><div>4395b</div></div>	<div><div></div><div>KLGA</div></div>	<div><div></div><div>KEWR</div></div>	<div><div></div><div>00:00</div></div>
<div><div></div><div>4396a</div></div>	<div><div></div><div>KEWR</div></div>	<div><div></div><div>KJFK</div></div>	<div><div></div><div>00:00</div></div>
<div><div></div><div>4396b</div></div>	<div><div></div><div>KJFK</div></div>	<div><div></div><div>KEWR</div></div>	<div><div></div><div>00:00</div></div>
<div><div></div><div>4514a</div></div>	<div><div></div><div>KLAX</div></div>	<div><div></div><div>KVNY</div></div>	<div><div></div><div>00:00</div></div>

This will then load up the flight information, once you have determined that you wish to fly the route you have selected you can click on **Dispatch Flight**.

News & NOTAMS

Operations Center

Flight Info (9436b)

Dashboard / Flight Info (9436b)

Dispatch Flight

Flight Information

Basic overview of the flight.

Flight Number	9436b	Approx Flight Duration	01:20:00
		Operational Day(s)	Mo Tu We Th Fr Sa Su

Departure / Arrival Information

Basic overview of the departure / arrival airport(s).

ICAO / IATA	KMEM / MEM	ICAO / IATA	KATL / ATL
Airport Name	Memphis International Airport	Airport Name	Hartsfield Jackson Atlanta International Airport
City	Memphis	City	Atlanta

Once you click on **Dispatch Flight** button the flight will then be assigned to you.

You can now click on the **Dispatch Center** button or click on **Dispatch Center** on the left man navigation bar, an alert will also show up on the **Dashboard** indicating that you have an active flight.

News & NOTAMS

Operations Center

Flight Info (9436b)

Dashboard / Flight Info (9436b)

Success!

You have successfully booked this flight. Please visit the [Dispatch Center](#) for a flight briefing.

Flight Information

Basic overview of the flight.

Flight Number	9436b	Approx Flight Duration	01:20:00
		Operational Day(s)	Mo Tu We Th Fr Sa Su

You can now fly this route via our **ACARS** software, but you can also **Dispatch via Simbrief** this will allow you to create a full flight plan through SimBrief.

Just click on the **Dispatch via Simbrief** button and fill in the appropriate information required to create a full flight plan, you do not have to visit SimBrief as you can do it via our website, but that's entirely up to you.

Dispatch Center

Dashboard / Dispatch Center

You can dispatch this flight via simbrief.

Dispatch via Simbrief

Cancel Flight

9436b OFP Summary (29-03-2024)

Basic overview of the dispatched flight.

Flight No.	9436b	Departure	KMEM	Approx. Distance	380.9 nm
Flight Time.	01:20:00	Arrival	KATL	Pilot In Charge	Serenity Williams
				Pilot Callsign	PAY2981

KMEM Departure Weather Information

Zulu Time	03/29 04:58 (GMT)	Wind	Direction: 190 ° Speed: 6kts / 7 mph / 11 kmh / 3.1 m/s Gust: kts / 0 mph / 0 kmh / 0.0 m/s	<div>METAR Memphis International A...</div> <div>VFR</div> <div>10 mi</div> <div>None</div> <div>17 °C</div>
Elevation	256 ft / 78 m	Temperature	10 °C / 50 °F	
		Dew Point	1.7 °C / 35 °F	
		Altimeter	30.18 inHg / 1022 hpa	
		Sky Condition	CLR at AGL	

If you choose to no longer fly the route you can click on the **Cancel Flight** button and this will terminate the job.

You will **not** be deducted any credits for cancelling a flight.

Charter Flights

Our pilots have the option to generate a **Charter** flight via our **Dispatch Center** and click on **Dispatch Charter Flight**.

Note: you can only depart from your current virtual location, your departure location will automatically be added to the flight plan.

The screenshot shows the 'Simbrief Charter Flight Dispatcher' web interface. At the top, there's a dark blue header with navigation links: 'News & NOTAMS', 'Operations Center', and a user profile icon. Below the header, a breadcrumb trail reads 'Dashboard / Dispatch Center / Simbrief / Charter Flight'. The main content area has a light gray background. A green information icon is followed by a note: 'Leave fields that are not required blank to be auto-generated by Simbrief. Fields marked with * are required.' Below this, a section titled 'Dispatch NOTAMS' provides instructions on departure time and cargo formatting. The 'Flight Info' section contains three columns of input fields: 'Flight Number' (with 'PAY' and an asterisk), 'Departure Hour' (with '23' and a clock icon), 'Departure Minute' (with '43' and a clock icon), and 'Departure Date' (with '29MAR24' and a calendar icon). Below these are labels for 'Departure Hour 24HR format', 'Departure Minutes 24HR format', and 'Format required: 01JAN24'. The 'Arrival' section has an 'ICAO...' field with an asterisk. At the bottom, there's an 'Aircraft Info' section with a green 'Airframes Search' button.

Simbrief Charter Flight Dispatcher

Dashboard / Dispatch Center / Simbrief / Charter Flight

Leave fields that are not required blank to be auto-generated by Simbrief.
Fields marked with * are required.

Dispatch NOTAMS
Departure time is +45 minutes from now using Zulu / UTC+0, you can change this time to whatever you like.
When setting your cargo (freight) value (unless you leave blank) you must use a decimal place in your formatting, eg: 12.500 will = 12500 lb, or the value will be wrong.

Flight Info

Flight Number
PAY *

Departure Hour
23

Departure Minute
43

Departure Date
29MAR24

Enter the flight number...

Departure Hour 24HR format. Departure Minutes 24HR format. Format required: 01JAN24.

Arrival
ICAO... *

Enter the departure ICAO. Enter the arrival ICAO.

Aircraft Info [Airframes Search](#)

This system uses our **SimBiref** integration tool, which will submit a flight plan through simbrief and will give you the option to *pre-file* via vatsim.

You just fill the * required fields and any additional fields you wish to fill then click on **Dispatch Flight**.

This will then open a SimBrief pop-up window showing the flight plan being generated, once it has been generated, the website will then redirect you to the generated plan as shown below.

Actions

● PLANNED OPTIMUM FLIGHT LEVEL



PAY2981 | PAY2981
SERENITY W.
LBS | B738 | AIRAC 2403



KMEM 18R
MEMPHIS INTL
341 ft



KATL 26R
HARTSFIELD - JACKSON ATLANTA I
1,026 ft

OFP Summary

Overview of filed Simbrief flight plan.

23:43

Departure Time

00:59

Arrival Time

00:48

Flight Time

280 nm

Distance

KBNA

Alternate

FL350

Altitude

20

Cost Index

LIDO

Format

14,975 lbs

Block Fuel

2,918 lbs

FMS Reserve

12,753 lbs

Min. Takeoff Fuel

101,894 lbs

Zero Fuel Weight