

Dispatching Flights

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Scheduled Flights

We have over **3000+** scheduled flights for our pilots to choose from, visit **Dispatch Center** and click on **Find Scheduled Flights**.

Note: you can only depart from your current virtual location, you can click on your current **ICAO** location to show flights departing from it.

To select a flight you click on the **Flight No.** of the route you wish to take

Search Routes

Search for scheduled flights by their ICAO or from your current location.

Departure ICAO Arrival ICAO

 View flights from your current location: [KMEM](#)

Scheduled Flights

Show entries

Flight No.	Departure ICAO	Arrival ICAO	Duration
 4395a	 KEWR	 KLGA	 00:00
 4395b	 KLGA	 KEWR	 00:00
 4396a	 KEWR	 KJFK	 00:00
 4396b	 KJFK	 KEWR	 00:00
 4514a	 KLAX	 KVNY	 00:00

This will then load up the flight information, once you have determined that you wish to fly the route you have selected you can click on **Dispatch Flight**.

The screenshot shows the 'Flight Info (9436b)' page. At the top right, there are navigation links for 'News & NOTAMs' and 'Operations Center'. The main title is 'Flight Info (9436b)' with a breadcrumb 'Dashboard / Flight Info (9436b)'. A green 'Dispatch Flight' button is located in the top right corner, with a red arrow pointing to it. Below this is a 'Flight Information' section with the following data:

Flight Number	9436b	Approx Flight Duration	01:20:00
		Operational Day(s)	Mo Tu We Th Fr Sa Su

Below the flight information is a 'Departure / Arrival Information' section:

ICAO / IATA	KMEM / MEM	ICAO / IATA	KATL / ATL
Airport Name	Memphis International Airport	Airport Name	Hartsfield Jackson Atlanta International Airport
City	Memphis	City	Atlanta

Once you click on **Dispatch Flight** button the flight will then be assigned to you.

You can now click on the **Dispatch Center** button or click on **Dispatch Center** on the left main navigation bar, an alert will also show up on the **Dashboard** indicating that you have an active flight.

The screenshot shows the 'Flight Info (9436b)' page after a successful booking. A green 'Success!' banner is at the top, with the text: 'You have successfully booked this flight. Please visit the [Dispatch Center](#) for a flight briefing.' Below the banner is the 'Flight Information' section, with a red arrow pointing to the 'Dispatch Center' button in the banner. The flight details are the same as in the previous screenshot:

Flight Number	9436b	Approx Flight Duration	01:20:00
		Operational Day(s)	Mo Tu We Th Fr Sa Su

You can now fly this route via our **ACARS** software, but you can also **Dispatch via Simbrief** this will allow you to create a full flight plan through SimBrief.

Just click on the **Dispatch via Simbrief** button and fill in the appropriate information required to create a full flight plan, you do not have to visit SimBrief as you can do it via our website, but that's entirely up to you.

Dispatch Center
Dashboard / Dispatch Center

You can dispatch this flight via simbrief.

[Dispatch via Simbrief](#) [Cancel Flight](#)

9436b OFF Summary (29-03-2024)
Basic overview of the dispatched flight.

Flight No.	9436b	Departure	✈️ KMEM	Approx. Distance	380.9 nm
Flight Time.	01:20:00	Arrival	✈️ KATL	Pilot In Charge	Serenity Williams
				Pilot Callsign	PAY2981

✈️ KMEM Departure Weather Information

Zulu Time	03/29 04:58 (GMT)	Wind	Direction: 190 ° Speed: 6kts / 7 mph / 11 kmh / 3.1 m/s Gust: kts / 0 mph / 0 kmh / 0.0 m/s	METAR Memphis International A... VFR ● 10 mi ● None ☀️ 17 °C 
Elevation	256 ft / 78 m	Temperature	10 °C / 50 °F	
		Dew Point	1.7 °C / 35 °F	
		Altimeter	30.18 inHg / 1022 hpa	
		Sky Condition	CIR at AGL	

If you choose to no longer fly the route you can click on the **Cancel Flight** button and this will terminate the job.

You will **not** be deducted any credits for cancelling a flight.

Charter Flights

Our pilots have the option to generate a **Charter** flight via our **Dispatch Center** and click on **Dispatch Charter Flight**.

Note: you can only depart from your current virtual location, your departure location will automatically be added to the flight plan.

The screenshot shows the 'Simbrief Charter Flight Dispatcher' interface. At the top, there is a navigation bar with 'Dashboard / Dispatch Center / Simbrief / Charter Flight'. Below this, a message states: 'Leave fields that are not required blank to be auto-generated by Simbrief. Fields marked with * are required.' A 'Dispatch NOTAMS' section follows, explaining that departure time is +45 minutes from now using Zulu / UTC+0, and that cargo values must use a decimal place (e.g., 12.500 for 12500 lb). The main form is titled 'Flight Info' and contains several input fields: 'Flight Number' (with 'PAY' entered and a required field asterisk), 'Departure Hour' (with '23' entered), 'Departure Minute' (with '43' entered), and 'Departure Date' (with '29MAR24' entered). Below these are 'Departure' (with 'KMEM' entered) and 'Arrival' (with 'ICAO...' entered) sections, both with required field asterisks. At the bottom, there is an 'Aircraft Info' section with a green 'Alframes Search' button.

This system uses our **SimBiref** integration tool, which will submit a flight plan through simbrief and will give you the option to *pre-file* via vatsim.

You just fill the * required fields and any additional fields you wish to fill then click on **Dispatch Flight**.

This will then open a SimBrief pop-up window showing the flight plan being generated, once it has been generated, the website will then redirect you to the generated plan as shown below.