

# Email and Messages

Pacific Airways requires all pilots to maintain a good email address. You can change your email from your dashboard by clicking on your profile, then settings from the dropdown menu. News and information will be sent out by email from time to time. Be sure to use an email address you do not mind receiving these mailings to. vaBase also has an internal message system. Click on the message system next to your profile, then send message to send a message to any PAY pilot or staff member. Management will use this to send you a message if your email comes back as bad to get ahold of you. Be sure and check your inbox for messages from time to time. There will be an alert icon next to the message center when you have a new message.

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